

I.ATS.E. LOCAL #835

4403 Vineland Road Suite B-4
Orlando, Florida 32811
Fax # (407) 649-9765 Call Dispatcher (407) 649-9778

LABOR REQUEST FORM

Please fax this form at least 72 hours prior to Call time, during regular business hours Monday-Friday 9am to 5pm.

Company: _____ Contact Person: _____
Show Name: _____ Pager Number: _____
Location: _____ Booth #: _____

	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Workers Needed</u>
<u>Move-In:</u>				
<u>Show Opens:</u>				
<u>Move Out:</u>				

Requested Workers: (Included in above numbers)

Name, Title and Phone Number of Person Placing this Call:

REPEAT AND MOVE-OUT CALLS CAN BE PLACED WITH THE JOB STEWARD.
DEADLINE FOR REPEAT CALLS: 2 PM THE DAY BEFORE.
DEADLINE FOR MOVE-OUT CALLS: 2PM THE LAST DAY OF THE MOVE-IN (Not Show Day).